

A4 Portrait

Right inside page

(Flat size 210mm x 297mm)

Remember if you have text running across pages, you might lose it in the spine.

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A4 Landscape



Bleed Area: The bleed area extends out 3mm from the edge of your finished document. All images or colour that print to the edge of your document should be extended into this area to avoid the chance of any white lines appearing. Do not place any content that you wish to appear in your document in this area as it will be trimmed off.



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Trim Area: This is the finished size of your document. Anything placed outside of this area will be trimmed off.



Fold Line: This is the fold line for your document. Keep all text at least 3mm away from this line

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Set all "Bleeds" to 3mm